

Document Pack



Mark James LLM, DPA, DCA
Prif Weithredwr,
Chief Executive,
Neuadd y Sir, Caerfyrddin. SA31 1JP
County Hall, Carmarthen. SA31 1JP

FRIDAY, 13 MAY 2016

I HEREBY SUMMON YOU TO ATTEND A MEETING OF THE **EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR EDUCATION & CHILDREN** WHICH WILL BE HELD IN **ROOM 72A, COUNTY HALL, CARMARTHEN**, AT **10.00 AM, ON FRIDAY, 20TH MAY, 2016** FOR THE TRANSACTION OF THE BUSINESS OUTLINED ON THE ATTACHED AGENDA

Mark James

CHIEF EXECUTIVE



PLEASE RECYCLE

Democratic Officer:	Martin S. Davies
Telephone (direct line):	01267 224059
Fax:	(01267) 224911
E-Mail:	MSDavies@carmarthenshire.gov.uk
Ref:	AD016-001

A G E N D A

1. DECLARATIONS OF PERSONAL INTEREST.
2. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 18TH MARCH, 2016. 3 - 4
3. APPOINTMENT OF LA GOVERNORS. 5 - 16
4. APPROVAL OF THE PROPOSED SCHOOL TERMS AND HOLIDAY DATES FOR THE ACADEMIC YEAR 2018/19. 17 - 20

**EXECUTIVE BOARD MEMBER DECISIONS MEETING FOR
EDUCATION & CHILDREN**

Friday, 18 March 2016

PRESENT: Councillor G.O. Jones (Executive Board Member)

The following Officers were in attendance:

K. Thomas, Democratic Services Officer

Democratic Services Committee Room, County Hall, Carmarthen - 10.00 - 10.10 am

1. DECLARATIONS OF PERSONAL INTEREST

There were no declarations of personal interest

2. APPOINTMENT OF L.A. GOVERNORS.

The Executive Board Member considered applications which had been received for L.A. Governor vacancies within the county. It was noted that nominations had been invited from the Chairperson, Headteacher and Local Member(s) in the case of Primary Schools. It was also noted that L.A. Governors were appointed for 4 years and where the vacancy occurred as a result of an individual's term of office coming to an end this was noted in the details for that particular person if he/she was seeking appointment.

RESOLVED that, in order to meet statutory obligations of filling vacancies on Governing Bodies and having considered the applications received, the following appointments be made to vacancies for LA Governors:-

<u>School</u>	<u>Appointment[s]</u>
Cwrt Henri (1 Vacancy 1 Nomination)	Mr A Jones
Gwenllian (2 Vacancies 2 Nominations)	Councillor. Ryan Thomas Mr M Jones
Llangadog (1 Vacancy 1 Nomination)	Mrs M. Haines-Evans
Pontiets (1 Vacancy 1Nomination)	Councillor T.J. Jones
Bryngwyn-Glanymôr (1 Vacancy 2 Nominations)	Mr M. Theodoulu

3. SCHOOL TERMS AND HOLIDAY DATES FOR THE ACADEMIC YEAR 2017/18

The Executive Board Member considered a report detailing proposed school term and holiday dates for the 2017/18 academic year. It was reported that under the

Education (Wales) Act 2014 local authorities and the governing bodies of voluntary aided and foundation schools had to liaise with each other to ensure term dates were the same or, as similar as possible, with the caveat that Welsh Ministers could direct the term dates if they could not be harmonised or, required changing. Having regard to the Act's requirements, the following proposed school terms and holiday dates had been prepared in discussion and general consultation with neighbouring authorities:-

Term	Start	Half Term Starts	Half Term Ends	Term Ends
Autumn	Mon 4 th Sept 17	Mon 30 th Oct 17	Fri 3 rd Nov 17	Fri 22 nd Dec 17
Spring	Mon 8 th Jan 18	Mon 19 th Feb 18	Fri 23 rd Feb 18	Thurs 29 th Mar 18
Summer	Mon 16 th Apr 18	Mon 28 th May 18	Fri 1 st June 18	Tues 24 th July 18

Easter Sunday – Sunday 1st April 2018; May Day – Monday 7th May 2018

The Executive Board Member was advised that should the proposed dates be approved, they would be subject to the harmonisation arrangements outlined above, and could not therefore be finalised until confirmation had been received from the Welsh Government.

RESOLVED that subject to Welsh Government confirmation, the School Term and Holiday Dates for the 2017/18 Academic Year be approved.

4. TO SIGN AS A CORRECT RECORD THE DECISION RECORD OF THE MEETING HELD ON THE 17TH FEBRUARY, 2016.

RESOLVED that the decision record of the meeting held on the 17th February, 2016 be signed as a correct record.

CHAIR

DATE

20 MAY 2016

Executive Board Member:	Portfolio:
Cllr. G O Jones	Education & Children

APPOINTMENT OF LA GOVERNORS

Recommendations / key decisions required:

That the Executive Board Member makes appointments to the listed vacancies.

Reasons:

To meet statutory obligations of filling vacancies on Governing Bodies.

Directorate:	Designation:	Tel No.
Name of Head of Service:		01267 246450 (Gareth Morgans)
Gareth Morgans	Head of Education Services	01267 246448
Report Author:		E Mail Address:
Tanja Neumayer-James	Principal School Governance Officer	edgmorgans@cararthenshire.gov.uk
		TNeumayer-James@cararthenshire.gov.uk

Declaration of Personal Interest (if any): None

Dispensation Granted to Make Decision (if any):N/A

DECISION MADE:

Signed:

DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY

EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN

20 May 2016

APPOINTMENT OF LA GOVERNORS

BRIEF SUMMARY OF PURPOSE OF REPORT

In accordance with the LA appointment policy for LA Governors, vacancies exist in certain schools and schedules of nomination for these vacancies are attached. Nominations were invited from Chairperson, Headteacher and Local Member(s) in the case of Primary Schools.

LA Governors are appointed for 4 years and where the vacancy occurs as a result of an individual's term of office coming to an end, this is noted in the details for that particular person if he/she is seeking appointment.

DETAILED REPORT ATTACHED?

YES

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: Gareth Morgans

Head of Education Services

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: Gareth Morgans

Head of Education Services

1. Scrutiny Committee - n/a
2. Local Member(s) Relevant Local Members have been notified of received nominations and invited to submit additional nominations.
3. Community / Town Council – n/a
4. Relevant Partners – n/a
5. Staff Side Representatives and other Organisations – n/a

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE.

This page is intentionally left blank

APPOINTMENT OF LA GOVERNORS

List for Consideration

20th May 2016

PRIMARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
<p>Please note: CCC's 'The Appointment of LA Governors' states that, 'All County Councillors [when elected] may stipulate on which school governing bodies they will sit and their decision will take preference over 'non-elected' LA governors'.</p>				
Beca	1 (from 16 th June 16)	Mr Julian Williams	Dr Ffion John, Chairperson	'Mr Williams has served on the Governing Body of Ysgol Beca for the past four years. He is a pro-active governor and is committed to the education and wellbeing of pupils at the school, hence the unanimous agreement to put his name forward for re-appointment as LA representative to the Governing Body.'
	1 (from 3 rd Sept 16)	Cllr. Roy Llewellyn Bro Gronw Cwmfelin Mynach Hendygywn-ar-Daf Sir Gaerfyrddin SA34 0DH	N/a – elected member	Dr John is seeking Mr Williams' re-appointment. Cllr. Roy Llewellyn has expressed an interest in continuing to serve as LA Governor on the Governing Body of Beca School.
Bigyn	1 (from 20 th Nov 16)	Cllr. Jeff Edmunds Mascolee 13A Capel Terrace Llanelli SA15 1QA	N/a – elected member	Cllr. Jeff Edmunds has expressed an interest in continuing to serve as LA Governor on the Governing Body of Bigyn School.
Bro Brynach	1 (from 3 rd Sept 16)	Cllr. Roy Llewellyn Bro Gronw Cwmfelin Mynach Hendygywn-ar-Daf Sir Gaerfyrddin SA34 0DH	N/a – elected member	Cllr. Roy Llewellyn has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Bro Brynach.
Cae'r Felin	1	Cllr. Linda Davies Evans	N/a – elected member	Cllr. Linda Davies Evans has expressed an interest in

Page 9	(from 3rd Sept 16)	Ceu-Nant Llanllwni Llanybydder Sir Gaerfyrddin SA40 9SQ		continuing to serve as LA Governor on the Governing Body of Ysgol Cae'r Felin.
Carwe Gwynfryn Ponthenri Schools Federation	2 (from 8th Oct 16)	Cllr. W Tyssul Evans Cysgod y Glyn Pontnewydd Pontiets Llanelli SA15 5TL	N/a – elected member	Cllr. W Tyssul Evans has expressed an interest in continuing to serve as LA Governor on the Governing Body of the Carwe Gwynfryn Ponthenri Schools Federation.
Cross Hands – Drefach Federation	4 (from 8 th Oct 16)	Cllr. Emlyn Dole Fferm Capel Ifan Pontyberem Llanelli Carmarthenshire SA15 5HF Cllr. Darren Price 11 Heol Rhosybonwen Cefneithin Llanelli SA14 7DJ Cllr. Kim Thomas 71 Cae Glas Cross Hands Llanelli Carmarthenshire SA14 6NH	N/a – elected member	Cllr. Emlyn Dole, Cllr. Darren Price and Cllr. Kim Thomas have expressed an interest in continuing to serve as LA Governors on the Governing Body of the Cross Hands – Drefach Federation.
Johnstown	1 (from 3rd Sept 16)	Cllr. Jeff Thomas 55 Heol Bronwydd Carmarthen Carmarthenshire SA31 2AP	N/a – elected member	Cllr. Jeff Thomas has expressed an interest in continuing to serve as LA Governor on the Governing Body of Johnstown School.

Llangain	1 (from 3rd Sept 16)	Cllr. Daff Davies Bryn Tywi Parc Clomendy Llansteffan Carmarthen SA33 5JD	N/a – elected member	Cllr. Daff Davies has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Llangain.
Llanllwni	1 (from 3rd Sept 16)	Cllr. Linda Davies Evans Ceu-Nant Llanllwni Llanybydder Sir Gaerfyrddin SA40 9SQ	N/a – elected member	Cllr. Linda Davies Evans has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Llanllwni.
Llannon	1 (from 3rd Sept 16)	Cllr. Emlyn Dole Fferm Capel Ifan Pontyberem Llanelli Carmarthenshire SA15 5HF	N/a – elected member	Cllr. Emlyn Dole has expressed an interest in continuing to serve as LA Governor on the Governing Body of Llannon School.
Llansteffan	1 (from 3rd Sept 16)	Cllr. Daff Davies Bryn Tywi Parc Clomendy Llansteffan Carmarthen SA33 5JD	N/a – elected member	Cllr. Daff Davies has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Llansteffan.
Llys Hywel	1 (from 3 rd Sept 16)	Cllr Susan M Allen Penycoed Farm Whitland Carmarthenshire SA34 0LR	N/a – elected member	Cllr. Susan M Allen has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Llys Hywel.
Maes y Morfa	3 (1 current and 2 from 8 th Oct 16)	Cllr. Winston Lemon 25 Cambrian Street Seaside Llanelli SA15 2PN	N/a – elected member	Cllr. Winston Lemon has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol Maes y Morfa.
Myrddin	2	Mr David Maynard	Mr Julian Parker, Headteacher	Mr Maynard is currently employed by the British Transport Police.

Page 12				<p>Mr Maynard has been a friend of Myrddin School for many years, and has been very supportive of Myrddin Special Unit</p> <p>Myrddin CP School has a very strong link with the Maynard family, indeed both David's mother and father served on the governing body for many years where his father served as chairman and mother as vice-chairman.</p> <p>Myrddin School governing body are very keen to re-establish the historical link with the Maynard family through Mr David Maynard, and this has been discussed in governing body meetings.</p>
Parcyrhun	1 (from 3rd Sept 16)	Cllr. Peter Cooper 107 Saron Road Saron Ammanford SA18 3LH	N/a – elected member	Cllr. Peter Cooper has expressed an interest in continuing to serve as LA Governor on the Governing Body of Parcyrhun School.
Pembrey	1 (from 3rd Sept 16)	Cllr. Hugh Shepardson 12 Elkington Park Burry Port Carmarthenshire SA16 0AU	N/a – elected member	Cllr. Hugh Shepardson has expressed an interest in continuing to serve as LA Governor on the Governing Body of Pembrey School.
Saron	1 (from 24th Sept 16)	Cllr. Peter Cooper 107 Saron Road Saron Ammanford SA18 3LH	N/a – elected member	Cllr. Peter Cooper has expressed an interest in continuing to serve as LA Governor on the Governing Body of Saron School.
Swiss Valley	1 (from 3rd Sept 16)	Cllr. Giles Morgan 61 Oaklands Swiss Valley Llanelli SA14 8DH	N/a – elected member	Cllr. Giles Morgan has expressed an interest in continuing to serve as LA Governor on the Governing Body of Swiss Valley School.
Y Bedol	2 (1 current	Cllr David M Jenkins 12 High Street Glanamman	N/a – elected member	Cllr. David M Jenkins has expressed an interest in continuing to serve as LA Governor on the Governing Body of Ysgol y Bedol.

	and 1 from 3 rd Sept 16)	Carmarthenshire SA18 1DX		
Y Dderwen	3 (from 24 th Sept 16)	Cllr Gareth O Jones 3 Meysydd y Coleg Caerfyrddin SA31 3GR Cllr Peter Hughes-Griffiths 20 Waundew Caerfyrddin SA31 1HE	N/a – elected member	Cllr Gareth O Jones and Cllr Peter Hughes-Griffiths have expressed an interest in continuing to serve as LA Governors on the Governing Body of Ysgol y Dderwen.
SECONDARY SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS
Bro Myrddin	2 (from 24 th Sept 16)	Cllr L Mair Stephens The Coach House Glanmarlais Kidwelly SA17 5AW Cllr Peter Hughes-Griffiths 20 Waundew Caerfyrddin SA31 1HE	N/a – elected member N/a – elected member	Cllr. L Mair Stephens and Cllr Peter Hughes-Griffiths have expressed an interest in continuing to serve as LA Governors on the Governing Body of Ysgol Bro Myrddin.
Dyffryn Aman	3 (from 3 rd Sept 16)	Mrs Jane Potter	Cllr Ryan Bartlett, member of this Governing Body	'It gives me great pleasure to nominate Jane Potter as LA Governor representative for Ysgol Dyffryn Aman. Jane has already served on the Governing Body for many years and during that time she has contributed positively. She is a former member of the teaching staff at the school and during this period served on the Governing Body as a Staff Representative; therefore she has knowledge of educational matters. During her membership on the Governing Body, she has been Chairperson on several occasions, as well as chairing the Curriculum Staffing sub-committee.

Page 14				<p>Mrs Potter is a very experienced member of the Governing Body and it would be a pity to lose her expertise.'</p> <p>Cllr Bartlett is seeking Mrs Potter's re-appointment.</p>
Dyffryn Taf	1	Mr Philip Davies	Mr Robert Newsome, Headteacher	<p>'Mr Philip Davies has been nominated as LA Governor at Dyffryn Taf. This was discussed and agreed at the recent Full GB held on Wednesday, 13th April 2016.</p> <p>Mr Davies is being nominated because of his experience over many years as a Local Authority Officer and his work in the community will be of value to the Governing Body.'</p>
QE High School	1	Mr Ray Selby	Mr Trevor Routley, Chairperson	<p>' A highly motivated, committed and versatile individual with over 20 years' senior management experience in the NHS, private sector and Higher Education (currently leading the £350m Swansea Waterfront Innovation Quarter Project for the University of Wales Trinity Saint David and playing a lead role in the University's Yr Egin Project in Carmarthen).</p> <ul style="list-style-type: none"> •Consistently delivers tasks to a very high professional standard, whether capital development projects or the management of organisational change. •Strong personal work ethic with a determined focus on delivery. •Able and effective communicator, with a reputation for empathy and detail. •Skilled at strategic and business planning. Ability to manage operational and strategic planning processes and articulate compelling business cases. •Extensive Board level corporate management and administration experience. •Human Resources' management and leadership, committed to staff development and with experience of leading difficult organisational change and complex negotiations with individuals and staff side

				representatives.’ Mr Routley is seeking Mr Selby’s re-appointment.
SPECIAL SCHOOL	NO. OF VACANCIES	NOMINATIONS NAME AND ADDRESS	NOMINATED BY	DETAILS

This page is intentionally left blank

20 MAY 2016

Executive Board Member:	Portfolio:
Cllr. G O Jones	Education & Children

APPROVAL OF THE PROPOSED SCHOOL TERMS AND HOLIDAY DATES FOR THE ACADEMIC YEAR 2018/19

Recommendations / key decisions required:

That the Executive Board Member approves the proposed School Terms and Holiday Dates for the Academic Year 2018/19.

Reasons:

To agree School Terms and Holiday Dates for the Academic Year 2018/19.

Directorate:	Designation:	Tel No.
Name of Head of Service:		01267 246450 (Gareth Morgans)
Gareth Morgans	Head of Education Services	01267 246448
Report Author:		E Mail Address:
Tanja Neumayer-James	Principal School Governance Officer	edgmorgans@carmarthenshire.gov.uk
		TNeumayer-James@carmarthenshire.gov.uk

Declaration of Personal Interest (if any):None

Dispensation Granted to Make Decision (if any):N/A

DECISION MADE:

Signed:

DATE: _____

EXECUTIVE BOARD MEMBER

The following section will be completed by the Democratic Services Officer in attendance at the meeting



EICH CYNGOR arleinamdani
www.sirgar.llyw.cymru

YOUR COUNCIL doitonline
www.carmarthenshire.gov.wales

Recommendation of Officer adopted	YES / NO
Recommendation of the Officer was adopted subject to the amendment(s) and reason(s) specified:	
Reason(s) why the Officer's recommendation was not adopted:	

EXECUTIVE SUMMARY

EXECUTIVE BOARD MEMBER EDUCATION AND CHILDREN

20 May 2016

SCHOOL TERMS AND HOLIDAY DATES – ACADEMIC YEAR 2018/19

BRIEF SUMMARY OF PURPOSE OF REPORT

Welsh Ministers used the Education (Wales) Act 2014 to make legislative changes to how term dates are set in order to enable harmonisation of school term dates for all maintained schools.

These changes mean that local authorities and the governing bodies of voluntary aided and foundation schools must work with each other to ensure term dates are the same or as similar as possible. They can also be directed by the Welsh Ministers on what their term dates must be, if those dates are not harmonised, or if they need changing.

In line with this, the School Terms and Holiday Dates for 2018/19 were prepared following discussion and general consultation with neighbouring Authorities:

Term	Start	Half Term Starts	Half Term Ends	Term	Term Ends
Autumn	Mon 3 rd Sept 18	Mon 29 th Oct 18	Fri 2 nd Nov 18		Fri 21 st Dec 18
Spring	Mon 7 th Jan 19	Mon 25 th Feb 19	Fri 1 st Mar 19		Fri 12 th Apr 19
Summer	Mon 29 th Apr 19	Mon 27 th May 19	Fri 31 st May 19		Mon 22 nd July 19

Easter Sunday – Sunday 21st April 2019; May Day – Monday 6th May 2019

Comments were invited from Headteachers on the School Strategy and Budget Forum and one response was received, noting that the proposed dates would mean that schools would be closed on St David's Day.

Please note that the school terms and holiday dates approved by the Executive Board Member are subject to the harmonisation arrangements referred to above. Term dates are therefore not finalised until confirmation has been received from the Welsh Ministers.

DETAILED REPORT ATTACHED?

NO

IMPLICATIONS

I confirm that other than those implications which have been agreed with the appropriate Directors / Heads of Service and are referred to in detail below, there are no other implications associated with this report :

Signed: **Gareth Morgans**

Head of Education Services

Policy and Crime & Disorder	Legal	Finance	ICT	Risk Management Issues	Organisational Development	Physical Assets
NONE	NONE	NONE	NONE	NONE	NONE	NONE

CONSULTATIONS

I confirm that the appropriate consultations have taken in place and the outcomes are as detailed below

Signed: **Gareth Morgans**

Head of Education Services

1. Scrutiny Committee - n/a
2. Local Member(s) – n/a
3. Community / Town Council – n/a
4. Relevant Partners – n/a
5. Staff Side Representatives and other Organisations – n/a

Section 100D Local Government Act, 1972 – Access to Information
List of Background Papers used in the preparation of this report:

THERE ARE NONE.